Venue Booking Request Form

Dear Sir/Madam,

Thank you for expressing your interest in hosting your event at the Nehru Centre in Mumbai. We kindly request you to provide us with the following details regarding your proposed event. These details will help us better understand your requirements and facilitate a seamless booking process.

Applicant’s Full Name: ______________________________

Company’s Details: ______________________________

Postal Address: ______________________________________

Email Address: ______________________________________

Tel No. / Mobile No.: ______________________________

Applicant’s connection with Organisation: ______________

Theme of the Exhibition: ______________________________

Exhibition dates for Public: ______________________________

Exhibition space to be booked: ______________________________

Area / Hall required: ______________________________

• Event Details: Please share the specific date(s) and time(s) you would like to book the venue(s) for the event.

• Purpose of the Event: To determine the nature of the event and to understand the type of space and facilities you may require.

• Space Requirements: The estimated number of attendees and the area of exhibition space with number of days you require.